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MISSION STATEMENT:

For Love of Children's Outdoor Education Center facilitates healthy character development for youth and adults through adventure challenges, environmental education, and sustainability practices in a powerful outdoor classroom where experiential learning inspires individual potential and leads participants toward discovering connections between the natural world and their communities.

PROGRAM OVERVIEW:

Through our programming, we teach individual and group leadership skills, team building and environmental education. The OEC provides custom designed, client focused programming consisting of 1-day to multi-day learning experiences, year round. We house multiple hands-on environmental and science learning centers as well as adventure challenges, trainings, retreat and facility rental. The OEC is located on an extraordinary 350 acres of wilderness 65 miles from our nation's capital.

Position Title: Summer Program Counselor (SPC)

FLSA:

Reports To: Summer Program Director (SPD)

Date:

Division: Outdoor Education Center (OEC)

Grade:

Description/Definition: This position description incorporates the core responsibilities of the job. It is recognized that other related duties not specifically mentioned might also be performed, and that not all responsibilities may be carried out depending on operational needs.

Position Purpose: To effectively support, all aspects of For Love of Children's Outdoor Education Summer Programs as described below.

Principle Accountabilities: The Summer Program Counselor (SPC) is charged with all pre-program, program and post-program work detailed below.

Pre-Program

Required on-site dates June 9 – August 13, 2008, there are days off between programs.
Familiarize yourself with OEC staff, the site, and, all program resources and systems.
Participate in staff training June 9-20.
Report as needed and/or as required by the SPD.

Program

Serve as a leader and mentor for all participants.
Practice and promote all OEC policy and procedures. (See manual)
Participate in all assigned programming.
Facilitate program-wide physical and emotional security for everyone always.
Maintain open communication in support of all participants and all staff.
Perform all work assignments.
Maintain the integrity of all summer program content, gear, and equipment.

Maintain individual participant portfolios.
Attend staff meetings as required by SPD.
Meet with SPD for an individual performance review after each program and as needed.
Report as needed and/or as required by the SPD.

Post-Program

Complete all work assigned for post-program clean-up detail.
Complete post-program report.
Finalize all participant portfolios.
Meet with SPD for an individual performance review.
Report as needed and/or as required by the SPD.

Education: High School Diploma or GED Equivalent

Experience and Skills: 2 years of related work experience, ability to work long hours in all kinds of weather, working knowledge of one or more of the following: ropes/challenge courses, environmental education curriculum, adventure activities (back-packing, camping, wilderness skills, canoeing, kayaking, swimming, rock climbing, mountain biking), arts and crafts, computers, elementary and middle school academic standards and personnel management.

Additional Minimum Employment Requirements: Must meet all General OEC Employment Requirements and be at least 18 years old.

BENEFITS: Salary depends upon experience and length of summer program. Room and board is negotiable. No insurance provided. You will, however, have the opportunity to make a difference in the lives of youth from the Mid-Atlantic region. Please send resume and cover letter, detailing relevant experience to:

Rob Stull, Program Coordinator (304) 725-0409 or rstull@floc.org

Approval:

Receipt of Position Description: